

CityFlatsHotel

Job Posting

Bartender

Organization Name: CityFlatsHotel Port Huron

Reports to: Manager

Job Location: Port Huron, MI

Position Summary:

theBar and Fair Weather Grill within CityFlatsHotel, located in the heart of downtown Port Huron, is seeking a friendly, outgoing, service oriented individual. The uniquely designed boutique hotel is searching for an experienced Bartender who is familiar with a wide variety of drink recipes and is capable of delivering quality customer service. The Bartender will be responsible for serving patrons, monitoring the cash drawer, and performing alcohol inventories at the end of each night to help in maintaining proper inventory levels.

Responsibilities & Duties:

- Responsible for all aspects of **theBar** and Fair Weather Grill
- Deliver a consistent high level of customer service to each client
- Maintain a safe environment: identify problem clients and have them removed
- Keep bar area clean in accordance with the company's guidelines as well as the requirements of the local health department
- Maintain an accurate cash drawer throughout the day and be able to account for any and all discrepancies in the final drawer tally
- Mix all drinks based on serving sizes as outlined in the company manual to keep costs at a minimum
- Develop an efficient work pace that keeps all costumers at the bar and in the dining room satisfied at all times

Qualifications & Skills:

- High school diploma/GED required
- 2+ years working as a bartender
- Ability to lift 50 pound boxes and stand for an 8 hour shift
- Strong customer service and interpersonal communications skills required
- TIPS Certification preferred